


**QUOTATION CALL NOTICE No-<sup>3438</sup> Date-<sup>02-02-19</sup> (For Labour Contractor)**

Sealed quotations are invited from registered Labour Contractor having valid labour licence or construction license from CPWD, Railway, State PWD, Department of works GSTIN, PAN, engaged in construction activity for supply of skilled & unskilled labour to carry out the construction of building work, having requisite experience in fabrication erection and galvalume sheet shed construction works of Kendrapara Autonomous College. The Rate must be quoted in square foot basis. The quotations along with the copy of the valid licence, GSTIN, PAN must reach the undersigned by speed post/ registered post within seven days of this notice. The undersigned reserves the right to cancel/reject all or any one of the quotations without assigning any reasons thereof. For details please visit our website [www.kac.edu.in](http://www.kac.edu.in).

  
(Prof. B. M. Bal)

Principal

Kendrapara Autonomous College,

Kendrapara **Principal**  
Kendrapara Autonomous College  
Kendrapara

3437      02-02-19  
**QUOTATION CALL NOTICE No-..... Date-.....**

**(for Interior Design, Office & Library Automation)**

Sealed quotations are invited from registered Firms having requisite experience in Office Automation and Interior Designing having valid GSTIN, PAN, for Office Automation & Library Automation of Kendrapara Autonomous College. The Rate must be quoted as per details given in the DTCN. The quotations along with the copy of the valid licence, GSTIN, PAN must reach the undersigned by speed post/ registered post within seven days of this notice. The undersigned reserves the right to cancel/reject all or any one of the quotations without assigning any reasons thereof. For details please visit our website [www.kac.edu.in](http://www.kac.edu.in).

**Requirement for Office Interior Designing**  
**Quotation to be provided Item Basis**

1. **Ceiling – 2600 sqft approx.**
  - : Per sqft Rate for Grid Ceiling with cement fibre board
  - : Per Sqft rate for Armstrong ceiling
  - : Per Sqft rate for Plain Cement fibre board
  - : Per sqft rate for POP Ceiling
  - : Per sqft rate for PVC ceiling
2. **Aluminium Sliding windows**
  - : 4' X 5' (8 nos)
  - : 9' x 5' ( 1 nos.)
  - Per Sqft for Sliding panes with Black smoked Glass
  - Per square feet Rate for Fixed Panes with Back smoke glass
3. **Partition walls**
  - : Per sqft Rate for aluminium frame with Wpc board 12 mm thickness (Frame concealed)
  - : Per sqft Rate for Aluminium framed with ACP board
  - : Per sqft Rate with Aluminium framed Cement fibre board (Frame concealed)
  - : Per sqft Rate with WPC (18 mm) Framed concealed with WPC (12 mm) board
  - : Per sqft for aluminium frame and glass partition
4. **Door Section aluminium framed with glass : per sqft.**
5. **Electrification**
  - : Concealed wiring with FR insulated copper wires Havells/Polycab/Finolex make
  - : Modular switches havells/legrand make
  - : RCCb,RCBO,MCB,DB Panel
  - Rate for electrification to be quoted on per switch point basis including A.C points

**6. Wall painting/coloring-8200 sqft approx**

-: Per sqft Rate for two coat Putty with sand papper smoothening one coat primer over that  
And two coat of plastic paint medium grade over that  
(Materials to be used are Birla white putty, Asian/Berger Primer, Asian /Berger emulsion paint)

**7. Civil work**

-: Per Cubic feet rate for Flyash brick work including all materials & labour  
-:Per Square feet Rate for Cement Plaster(1:6) ratio.

**8. Wpc Shelves / Cabinet with glass sliding shutters**

-:per sqft rate of area calculated on front side face only

**9. WPC Counter Tables – 5 nos.**

-: One draw, one cabinet, one CPU Stand, One UPS stand, one Keyboard Sliding stand with good quality telescopic channel  
-: length 5 'and height 2'6"

## **Requirement for Office Automation**

1. Networking For all computers and accessories like Fax , Printer Copier etc.
2. Providing a central Data hub accessible to all officials for processing of files
3. Integration of office management software and providing all required training.

  
02-02-19

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## Library Automation

The Work Plan for Design & Development, Scope of work and General Term Conditions for the "**Web based library management(Automation) system**"are given below.

Sl no.	Item Description	Qty	Rate (INR)	Amount
1	Smart Library Management Software	1		
2	Mobile application	1		
3	Barcode scanner	3		
4	Barcode Printer	3		
5	Bar Code Print sticker	40		
6	Bar Code Printer Ink	40		
7	Data entry per book	70000		
8	Kiosk Machine	2		
9	1 Lakh SMS	1		
	Total Amount			
	18% GST			
	Grand Total			

### Scope of work

The solution will automate the following business process and its activities.

1. Organisation & User Management

2. Item Cataloging
3. Acquisition
4. Distribution
5. Reports & Review
6. Fine collection
7. Mobile application for Users (Students & Staff)
8. Dedicated support at college
9. Kiosk display at library

1. In this module details about the organisation such various departments, various types of users, holiday, library rule and other information's related to the library management system will be defined and maintained.
2. In this process all the items (study materials) present in the library will be classified with proper classification method so that retrieving of information will be accurate and faster. In the envisaged system the classification or cataloging will be done using Dewey Decimal Classification (DDC) system or any other standard. All the items present in the library will be classified using DDC system. The item includes Books, Periodicals, Journals, Thesis Papers e-Books, Audio, and Video.
3. In this process complete acquisition of items (like: Book suppliers details, Indent, consolidation, Approval, Enquiry, Quotation, Comparison, Order, Invoicing, receipts & stacking, return policy, payment process) and stocking them in different places will be carried out.
4. In this process complete distribution and tracking of various items present in the library will be carried out. All the members who will be availing the library services will be registered. It will also facilitate the recoding of item request; item issue and Item return activities. Stored e-Books, Video, and Audio will be available to members online which they can view or listen.
5. In this process fine collection against the books or items would be calculated automatically as per the delay in days. Find amount would be collected and would keep track of each monetary transaction to help the management to reflect in the audit process.
6. Mobile application for users(Student & staff) to get all library facilities. Users to keep track of books instead of wasting time in inquiring physically at College library. Raise request and collect the books after librarian's approval in few quick stems. Management/Librarian can easily publish any study materials or Notice. Can get reminders on any event.



7. All the hardware items required for Bar Coding/QR coding and integrate them along with Library management system for smooth operation.
8. Management should be able to perform activities like: live status of library, various analytical reports & dashboard, decision making analysis, get historical information, fine collection transaction details, financial & budget analysis etc.
9. Reliable security features like OTP SMS for login over registered mobiles.
10. Sensitive data should be stored in encrypted format.
11. Periodical data backup plan should have been done. Also should have facility to do manual data backup.
12. Users should get Notification or reminders on mobile application or as SMS.
13. Library link should be available on college website.
14. Library Kiosk should be placed at library from desk for users to login and do all the operations.

**Kiosk machine installation:**

Steel Body with below machine configuration

Processor: i3 5<sup>th</sup> Generation

RAM: 4GB RAM(min)

Hard Disk Drive: 120GB HDD (min)

Operating System: Windows

Installation & Commissioning

15. We have around 70,000 books in our library, so data entry job should be considered.
16. After installation and commissioning, 5% of the total amount should be considered as the AMC for each year.
17. Rejection of offer: Principal Kendrapara Autonomous College, Kendrapara, reserve the right to ignore or reject any offer including the lowest without assigning any reason. The Principal, Kendrapara Autonomous College, Kendrapara is not binding itself to accept the lowest offer.
18. Dispute: In case of dispute, the matter shall be settled mutually failing which the decision of the committee. Principal, Kendrapara Autonomous College, Kendrapara shall be final and binding on the bidders.
19. In case the intended dates for opening of tenders is declared a holiday, the tender will be opened on the next working day.

(Declaration: Firm/Agency/Bidder should consider 70,000 books while placing the price quote.)

**Documents to be attached**

The agencies are required to enclosed photocopies of following documents falling which their quotations be summarily rejected and will not be considered any further:

- A. The Agency/ firm / Company should have registered under the company act.
- B. Profile of the firm / Company
- C. Copy of PAN Card of the firm / Company
- D. Copy of the GSTIN certificate of the firm/Company.

**Sports Items**

<i>NAME OF THE ARTICLES</i>	<i>SPECIFICATIONS</i>
1. Hydraulic Basket Ball stand with Fibber Glass Board	Branded company
2. Flexible floor exercise mat (Gymnastics)	Branded company(1mx1mx40mm)
3. Parallel Ban Set (Gymnastics)	Branded company
4. Horizontal Ban (Complete Set) (Gymnastics)	Branded company
5. Gym. Rubber Flooring Mat	Branded company

**Electronics items**

<i>NAME OF THE ARTICLES</i>	<i>SPECIFICATIONS</i>
1. Xerox Machine (Canon)	=Image Runner 2525,

**PVC Door** **Branded company**

*Bin*  
02.02.19.

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