

The First IQAC meeting for the session 2022-23 was held on dt. 30.09.2022 at 11.00 a.m in the conference room 02 of the college under the chairmanship of Prof. G.C. Behera, Honourable Principal-cum-Chairperson of IQAC. The following members were present in the meeting.

Prof. G.C. Behera, Principal
Dr. D.N. Gochhayat, Co-ordinator IC
Prof. Nanda Kishore Parida, Management Nominee
Prof. Bindumitra Bal, Alumni Member
Prof. Dr. Sk. Samsur, Stake Holder
Prof. Duryodhan Parida, Member from the locality
Dr. S. Mohanty, Associate Prof. physics
Dr. G. Dash, Reader in Economics
Prof. B.R. Phan, Reader in Physics
Dr. P. Mallick, Reader in Education
Mr. R.N. Mohanty, Reader in Education
Mr. R.K. Das, Reader in Physics
Dr. Dipti Ray, Lecturer in Economics
Dr. S. Behera, Lecturer in Zoology
Dr. D.K. Sarangi, Lecturer in Psychology

The Co-ordinator IQAC, Dr. D.N. Gochhayat placed the agenda of the meeting before the August House, put the resolutions taken in the previous meeting and it was approved unanimously. He also placed the academic taken report and other achievements of the college. After discussion on the agenda, the following resolutions were adopted.

1. Uploading the AQAR for the academic Session 2021-22 latest by 15th November 2022.
2. Content generation and dissemination of all activities need to be taken care of with special attention to the administrative end. The reports of the activities should be submitted to Dr. P. Mallick, Prof I/C UG and PG and Mr. A. Maharana, Lect-in-English for final editing and the reports are to be submitted to Dr. R.K. Das, Reader in Physics for uploading in the college website.
3. Alumni members having expertise in website designing and updation should be consulted for development of college website. Efforts should be taken up to bring the management of website to college.

The Principal is requested to make necessary steps for assigning the duties of uploading the data's to faculty members of computer science and IT Department and the members involved in the process as in case of any discrepancy, accountability may be fixed with the persons concerned.

4. The add on courses on subjects like tailoring, Industrial Chemistry, Tourism and bioinformatics should be functionalised from the current academic session 2022-23.
5. Steps should be taken to comply with the recommendations of the college
6. The members appreciated the endeavours of the Principal and members of Governing body for opening of PG courses in nine subjects from the academic session 2022-23.
7. Action plan was made in the following way in view of forthcoming NAAC visit.

ACTION PLAN

- Opening of New Subjects like Home Science, Anthropology, Library science and BCA.
- To provide Laptop with Projector/Smart board to each dept to make class rooms ICT enabled.
- To provide training to teachers for capacity building and to Non teaching staff for skill enhancement.
- To set up Research centre & Central laboratory in the college.
- To make financial provision for undertaking extension activities by each department of the college.
- To make collaboration with different institutions for teacher exchange programme, Student exchange programme, Project work, field work and publication work).
- To conduct seminar on intellectual property right/entrepreneurship.
- To Set up Bio-gas Plant and E-waste management system.
- To make steps for Waste water recycling in the college.
- To make necessary steps for E-content development such as
 - * setting of a media centre
 - * Audio-Visual centre
 - * Lecture capturing system
 - * Mixing equipment
 - * Software for editing.
- To set up Enquiry and information centre.
- Setting of Food bank in the college.
- Maintenance of data base of all physical facilities available in the college.
- To make Wi-Fi Campus.
- To organise alumni talk series.
- Inviting companies for placement drive/ Career Counselling Cell
- To provide financial assistance to poor and needy students out of SSC/SAF etc.
- Setting up of a Crèche Centre.
- To provide Training programme to staff members for accession of E-library.
- To activate language laboratory.

Finally, the meeting came to an end with a vote of thanks to the chair and all members present by Dr. Suchismita Behera, Lect. in Zoology.

A. Nayak
12-10-22
Principal

Kendrapara Autonomous College,

Kendrapara

Kendrapara